

TruZO 101: Submitting claims data

Once you've set up your covered entity account and completed all pharmacy designations, you're ready to submit the required claims-level data.

Step 1: Access the data submission center

- Log in to TruZO at <https://truzo.kalderos.com/request> and click on "Data Submission" from the left-hand navigation.
- Click "Submit Claims" to access the upload page.

Step 2: Prepare and upload the file

- Download the template that best fits your organization's needs:
 - Manufacturer-specific template – Includes only the data fields required for a specific manufacturer based on their 340B policy.
 - Universal template – Includes all supported manufacturer data fields in a single file. If you work with multiple manufacturers in TruZO, this template lets you submit one standardized file instead of separate files for each manufacturer.
- Complete the template with the required claims-level data and verify that all required data fields outlined in the manufacturer's 340B policy are included.
- Upload your file.

Step 3: Map column headers

After uploading your file, your file's column headers will appear on the right-hand side, and corresponding TruZO field columns will be on the left.

- Map each column from your file to the appropriate TruZO field. You can click on any TruZO field to view a description. You may also name and save your mapping for future uploads.
- After mapping all field columns, click "Next Step: Check for Errors" to submit the file.

Step 4: Review data integrity checks

- If errors are detected, you will receive an error message with issue details. Correct your file and reupload.
- If the upload is successful, you'll see a message confirming your file was accepted.

Step 5: Track your submission

- Go to the claims submission page in the data submission center.
- Review your uploaded file and monitor processing status.
 - TruZO automatically runs eligibility checks for each claim.
 - Results will display as passed or failed, with failure reasons provided when applicable.
 - Once processing is complete, eligible claims are securely shared with the manufacturer.

Need to provide bulk upload access? If you would like to enable a Third-Party Administrator (TPA) to upload claims-level data in bulk on behalf of your organization, contact our covered entity concierge team



Need help? Visit <https://gotruzo.com>, contact us at gotruzo.com/contact, or email us directly at truZO-support@modeln.com.